

*Rockford Public School District  
Administrative Reference Guide*

The following is the Disciplinary Consequences Matrix, which contains a list of potential

## *Disciplinary Consequence Matrix*

inappropriate or disruptive behaviors and the appropriate interventions or consequences.

Level of Intervention	Disciplinary Responses	
<b>Level 1</b>	<ul style="list-style-type: none"> <li>• Teacher/Student Conference</li> <li>• Reminders and Redirection</li> <li>• Teaching of Expectations and Skills</li> <li>• Written Apology</li> </ul>	<ul style="list-style-type: none"> <li>• Reflective Essay or Other Reflective Activity</li> <li>• Independent Study</li> <li>• Role Play</li> <li>• No points given</li> </ul>
<b>Level 2</b>	<ul style="list-style-type: none"> <li>• Any Lower-Level Intervention</li> <li>• Parent/Guardian Outreach</li> <li>• In-class Time Out</li> <li>• Seat Change</li> <li>• Daily Report Card or Behavior, Task Completion and Achievement</li> <li>• Self-charting of Behavior</li> <li>• Confiscation of item with Parent Conference required for return</li> </ul>	<ul style="list-style-type: none"> <li>• Removal from Class to Supervised Time-Out in Another Classroom</li> <li>• Loss of Privileges (e.g. exclusion from group lunch or extra activities)</li> <li>• Mini-Course/Training (e.g., conflict resolution, anger management, social skills, or appropriate behavior)</li> <li>• 5 points optional</li> <li>• Reprimand by Administrator</li> </ul>
<b>Level 3</b>	<ul style="list-style-type: none"> <li>• Any Lower Level Intervention</li> <li>• Student/Teacher/Parent Conference</li> <li>• Referral to Support Staff (e.g., guidance counselor)</li> <li>• Short-term Behavior Progress Reports</li> <li>• Behavioral Intervention Plan</li> <li>• Change in Schedule</li> <li>• Referral to After-School Program</li> <li>• Detention</li> <li>• In- School Suspension (ALE) – 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Community Service</li> <li>• Mentoring Program</li> <li>• Peer Mediation</li> <li>• Functional Behavioral Assessment</li> <li>• Referral to School-based Health/Mental Health Staff</li> <li>• Referral to Community Based Services</li> <li>• Substance Abuse Treatment Services</li> <li>• Modification of IEP if needed</li> <li>• 5-10 Points optional</li> </ul>
<b>Level 4</b>	<ul style="list-style-type: none"> <li>• Any Lower Level Intervention</li> <li>• Saturday School/ Bus Safety Class</li> <li>• Restorative Justice</li> <li>• In-School Suspension (ALE) – 1-3 Days</li> <li>• Teen Court</li> </ul>	<ul style="list-style-type: none"> <li>• Restitution</li> <li>• Out of School Suspension – 1-5 Day</li> <li>• Loss of bus riding privileges (1-3 Days)</li> <li>• 10-25 Points Optional</li> </ul>
<b>Level 5</b>	<ul style="list-style-type: none"> <li>• Any Lower Level Intervention</li> <li>• Out of School Suspension 1-10 days</li> <li>• Loss of bus riding privileges (5-10 Days)</li> </ul>	<ul style="list-style-type: none"> <li>• Optional Recommendation for Expulsion</li> <li>• Alternative Education Placement</li> <li>• 30 to 50 Points Optional</li> </ul>
<b>Level 6</b>	<ul style="list-style-type: none"> <li>• Out of School Suspension 10 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Mandatory Recommendation for Expulsion</li> </ul>

**Note:** On the first instance of an inappropriate or disruptive behavior, use one or more interventions from the lowest level indicated for that behavior. If the same behavior is repeated during the same school year, one or more interventions or disciplinary response from the next highest level may be used. Lower-level interventions may always be used, but interventions or disciplinary responses from the shaded boxes may never be used. Items marked with an E indicate that level is appropriate for use at the Elementary level for the first offense.

Inappropriate or Disruptive Behavior	Referral To Police	Levels					
		1	2	3	4	5	6
Alcohol - Possession, having under ones control or using any alcoholic beverage	Mandatory				•	•	
Altering/destruction of school records	Optional		•	•	•		
Arson/Attempted Arson	Mandatory					•	
Battery	Optional				•	•	
Bomb Threats	Mandatory				•	•	
Bullying	No			•	•		
Burglary	Mandatory				E	•	
Cheating/Plagiarism/Forgery	No	•	•	•			
Computer Violations (1)	No		•	•	•		
Computer Violations (2)	Optional				•	•	
Consensual sexual activities at school or school related events	Optional				•	•	
Damage to Property	Optional			•	•	•	
Disrespect or Disobedience	No	•	•	•			
Disruption to the Learning Environment	No	•	•	•			
Distribution of Drugs on School Grounds	Mandatory					•	
Distribution, or Possession, or exhibition of offensive or harmful materials/objects	Optional				•	•	
Dress Code Violation (no points assigned)	No	•	•	•			
Drugs	Mandatory					•	
Drugs – Possession of Cannabis (2.0 grams or less)	Mandatory				•	•	
Electronic Devices	No	•	•				
Extortion	Optional			E	•	•	
Failure to attend or complete an assigned discipline program	No			•	•		
Fighting (1)	No			E	•	•	
Fighting (2)	Optional					•	
Fire Alarms/Automatic External Defibrillator	Mandatory					•	
Fireworks/Incendiary Objects	No				•	•	
Gambling	No		E	•	•		
Gang Related Behavior	No			E	•	•	
Gross Disrespect or Disobedience	Optional			E	•		

Group Violence	Optional				•	•	
Harassment/Hazing/Discriminatory Conduct	No			•	•	•	
Interference with School Personnel	No			E	•	•	
Leaving without Permission	No		•	•	•		
Lewd or Lascivious Conduct	No		E	•	•	•	
Physical Abuse	No			•	•		
Possession of Stolen Property	Optional				•		
Possession, Use or Transporting Explosives	Mandatory					•	
Reckless Behavior	No			•	•		
Robbery	Mandatory				E	•	
Sale or Distribution of Inappropriate material or Services	No		E	•	•		
Sexual Harassment	Optional		E	•	•		
Sexual Misconduct	Optional				•	•	
Skipping Class (no points assigned)	No	•	•	•			
Staff Assault	Mandatory				•	•	
Tardy (no points)	No	•	•	•			
Temper tantrums/ Out of Control Behavior	No	E	E	E	•		
Theft	Optional				•	•	
Threats/intimidation	Optional				•	•	
Trespassing	Optional			•	•		
Use/Possession of tobacco	No		•	•	•		
Vandalism	Optional				•	•	
Verbal Abuse	No			E	•		
Weapon	Mandatory						•

## TRANSPORTATION OCCURRENCES

Inappropriate or Disruptive Behavior	Referral To Police	Levels					
		1	2	3	4	5	6
Eating/Drinking on bus	No	•	•	•			
Failure to clear the Aisle	No	•	•	•			
Failure to sit in assigned seat	No	•	•	•			
Late to bus stop	No	•	•	•			
Littering	No	•	•	•			
Failure to remain seated	No	•	•	•			
Improper loading/unloading/crossing or willful exiting the bus at wrong stop	No		•	•	•		
Throwing objects inside the bus	No		•	•	•		
Throwing objects/spitting out the windows of the bus	No		•	•	•		
Touching a moving bus or playing near the bus wheels	No		•	•	•		
Improper use of a school bus emergency exit	No			•	•		